



ROCKINGHAM COUNTY

DEPARTMENT OF HUMAN RESOURCES

CAREERS

POSITION: TEMPORARY UNIVERSAL WORKER

SCOPE OF POSITION:

The Temporary Universal Worker will assist personnel with routine tasks to provide supplemental support to applicable departments. Critical focus will be in the Nursing and Assisted Living departments.

ESSENTIAL JOB FUNCTIONS:

NURSING AND/OR ASSISTED LIVING DEPARTMENT SPECIFIC

- Keeps licensed personnel informed of significant observations regarding residents'/clients' environmental conditions, supply and equipment needs.
- Identifies and reports violations of Resident Rights and suspected or witnessed abuse.
- Assists residents'/clients with nutrition through feeding and providing hydration by assisting with nourishments and meals; i.e., recording meal consumption, passing and collecting trays, sanitizing tables and trays.
- Makes beds and tidy resident/client rooms.
- Puts away residents'/clients' personal clothing, laundry.
- Works in residents'/clients' dining room.
- Supervises residents'/clients who smoke in designated smoking areas.
- Assists with care of residents'/clients' belongings who are being admitted, transferred or discharged.
- Answers call lights or alarms to determine resident/client needs and documents on alarm logs.
- Delivers/reads mail or newspaper; sit with resident/client or provide one on one comfort and/or supervision.

ALL DEPARTMENTS

- Reports to Department Head/supervisor/manager who will assign duties and coordinate activities for the day.
- Follows orders and performs basic routine tasks daily.
- Complies with established department and facility policies and procedures.
- Maintains confidentiality, privacy and follows HIPAA guidelines.
- Follows all health and safety regulations, rules and procedures.

REQUIRED EDUCATION AND EXPERIENCE:

- High School Diploma or GED preferred

HOURLY RATE: \$15.00

SHIFT: First, Second and Third shifts available. Flexible hours.

SUBMISSION REQUIREMENTS: Employment application and resume required.

Apply Online: Careers@co.rockingham.nh.us

Walk-In / Mail Applications:

111 North Rd

Brentwood, NH 03833

Applications can be found online at: Rockinghamcountynh.org/careers

Equal Employment Opportunity

Mandatory post offer physical, drug and alcohol testing for new hire. Criminal records check required.