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To: [All email users](#); [Patricia Conway](#); [Jennifer Haggar](#); [Megan G.McGowen](#); [Cathy Stacey](#); [Becky Burns](#); [Charles Massahos](#); [Chief Deputy Al Brackett](#); [Major Christopher N. Bashaw](#); [Martha Breen](#); [NH Switchboard](#); [OCC Health](#)
Subject: RE: Weather Emergency
Date: Sunday, November 10, 2019 7:22:06 AM

Hello Everyone,

It's that time of year again and snow will be falling before we know it! Please post at your applicable communication boards.

Here's a quick reminder about the Weather Emergency Hotline:

For the latest Weather Emergency Status information, you may call the following number:

- 603-679-2256
- Enter extension 9003

This hotline will be updated as soon as a declaration has been determined.

Please find the Weather Emergencies Policy below.

7-5 WEATHER EMERGENCIES.

Rockingham County has many departments that operate 24 hours per day/seven days per week with a responsibility to protect those in the County's care. In order for the facilities to operate efficiently, the Board of Commissioners may declare a weather emergency as necessary.

- A. Each O/DD shall identify each of the positions in their department as being essential or non-essential. This list shall be provided to the Human Resources Department annually, with additional changes provided as necessary.
- B. Essential Personnel. Essential personnel shall report for duty as assigned. Essential personnel who do not report for duty shall not be paid for the day unless, due to illness, the employee cannot report. If the employee is ill, a note will be required from a physician in order to use accrued time. For each Weather Emergency the Board of Commissioners will determine if any essential employee, who reports late for duty, will be compensated without having to use accrued time. All applicable employees will be informed via inter-office memorandum.
- C. Non-essential personnel. If authorized by their O/DD, non-essential personnel who do not report for duty may use accrued time during a weather emergency in lieu of an unpaid day. O/DDs have discretion to allow their non-essential personnel to arrive late or depart early depending on weather conditions, with use of accrued time.



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