

Rockingham County
Department of Human Resources

Career Opportunity



Position Title: Lead Buildings & Grounds/
Technician/Hazardous Materials Coordinator

Salary Range: \$18.86 – \$26.10 D.O.E.

Department: Engineering & Maintenance

Posted: Open

Status/Shift: Full Time/ Day Shift

Closing: Until Filled

Purpose/Scope:

The individual in this position is a working supervisor who is responsible for the safe and efficient supervision, planning and execution of the operations and personnel in the Buildings & Grounds, Land Management, and Motor Services divisions of the Engineering & Maintenance Services Department. Additionally, the individual in this position serves as the Hazardous Materials Coordinator for the County, with the responsibility attendant.

Essential Job Functions:

- Manages three subordinates in the Department in accordance with the organization's policies and applicable laws; related responsibilities include interviewing and training employees; planning, assigning and directing work; appraising performance; and addressing complaints and resolving problems.
- The individual in this position may occasionally work with inmate laborers, coordinate their assignments and supervise them.
- Plans and executes, safely and efficiently, the work performed by the buildings and grounds employees and inmates; responsible for the grounds care of all County property.
- Issues, oversees and reviews work orders.
- Serves as Snow Crew Chief and, on an annual basis, chooses and trains a second Snow Crew Chief; is responsible for development of staffing and scheduling snow crews to ensure coverage through the season.
- Maintains the hay operations by mowing, tedding, raking and baling in a manner which maximizes the quantity and quality of the crop and which maintains the long-term health of the land.
- Maintains and stores hay to be sold; establishes pricing for each type of hay to be sold based on quality and current market values; develops a customer base for the sale of hay.

Knowledge, Skills, and Abilities Required:

- A minimum of five years demonstrated experience in building and grounds maintenance and repair, with no less than two years of experience as a supervisor or team leader. Must possess a valid driver's license, commercial license is preferred.
- Knowledge of rules and regulations regarding hazardous materials.
- Requires ability to stay past normal shift time to provide coverage, during emergency situations or as the need demands up to 16 hours.

Submission Requirements: Employment application required. Resume and cover letter optional.

Apply to: Department of Human Resources

Email: careers@co.rockingham.nh.us

Mail or Drop off Applications to:

Rockingham County Human Resources Department, 111 North Road, Brentwood, NH 03833

Applications can be found online at: rockinghamcountynh.org/careers

EQUAL EMPLOYMENT OPPORTUNITY

Mandatory post offer physical, drug and alcohol testing for new hire. Criminal records check required.