



Rockingham County Commissioners

Change Order Request

Attach original signed bid waiver and any subsequent change orders.
Copy of signed form must accompany request for payment.

Department

Line Item Acct # Project #
Org #

Vendor Amount

Vendor Amount

Vendor Amount

List Original
Bid Waiver/
Award
Approval
Date and
Amount.

List
reason(s)
for Change
Order
Request.

O/DD Date
Signature

Finance Review Financial Analysis By: _____ Date: _____
 Information and signatures completed
 Supporting documentation attached

BOC Approval Approved Denied **Meeting Date:** _____

Commissioner St. James, Chair Commissioner Tombarello, Vice Chair Commissioner Coyle, Clerk