

Rockingham County
Department of Human Resources

Career Opportunity



Position Title: Assistant Director of Nursing

Salary Range: **\$30.62 - \$42.39**
Dependent upon Experience

Department: Rockingham County Rehabilitation
& Nursing Center

Posted: Open
Closing: Until Filled

Status/Shift: Full Time, Exempt

Purpose/Scope:

The Assistant Director of Nursing under the supervision of the Director of Nursing and in accordance with the nursing policies, procedures and standards established for this facility oversees the care and services provided by the entire nursing team ensuring consistent quality care is provided to all residents at all times.

Essential Job Functions:

Responsible for the supervision of all licensed and non-licensed personnel who provide health care and nursing services
Attends Resident Care Conferences and ensures all follow up is completed
Attends daily (M-F) Interdisciplinary Team (IDT) meeting (Skilled Care)
Oversees and coordinates all Shifts Supervisors' duties/activities
Works closely with Mental/Behavioral Health Services to ensure compliance with facility protocol and regulations governing use of all psychotropic medications
Investigates any abuse and/or neglect or suspected abuse and/or neglect, prepares a written report and notifies the Administrator and Director of Nursing in a timely manner according to facility policies and procedures
Attends admission meetings to review potential new residents
Covers for the Director of Nursing in his/her absence

Knowledge, Skills, and Abilities Required:

Current Licensure and credentials required by the State of NH to practice as Registered Nurse
3 years of Long Term Care experience, preferred
Must be able to work hours as scheduled based on the requirements of the position and the facility
Ability to communicate effectively with all members of the health care team and residents

Submission Requirements: Employment application required. Resume and cover letter optional.

Apply to: Human Resources Department

Email: careers@co.rockingham.nh.us

Mail or Drop off Applications to:

Rockingham County Human Resources Department, 111 North Road, Brentwood, NH 03833
Applications can be found online at: rockinghamcountynh.org/careers

EQUAL EMPLOYMENT OPPORTUNITY

Mandatory post offer physical, drug and alcohol testing for new hire. Criminal records check required.