

Rockingham County
Department of Human Resources

Career Opportunity



Position Title: Assistant County Attorney

Bi-Weekly Salary Range: **\$2,261.60 – \$3,279.20**
Dependent upon Experience

Department: County Attorney's Office

Posted: 04/05/2017

Status/Shift: Full Time

Closing: Until Filled

Purpose/Scope:

Seeks justice with professionalism, excellence and pride, consistent with the New Hampshire Rules of Professional Conduct, American Bar Association and National District Attorney's Association guidelines, as a criminal prosecutor with a concentration in Superior Court.

Essential Job Functions:

Acts as counsel for the State of New Hampshire in criminal matters.

Works closely with Victim/Witness Coordinators to ensure that all witnesses/victims are properly informed, prepared and supported throughout the prosecution process.

Drafts indictments, complaints and pleadings.

Researches pertinent case law, decisions and legislation.

Presents investigations and cases to the Grand Jury; conducts Bench trials, Jury trials and all required hearings related to the assigned caseload.

Knowledge, Skills, and Abilities Required:

Juris Doctor from accredited law school.

3 years of experience in criminal prosecution, preferred.

Must be admitted into the New Hampshire Bar Association.

Submission Requirements: Employment application, resume and cover letter required.

Apply to: Department of Human Resources

Email: careers@co.rockingham.nh.us

Mail or Drop off Applications to:

Rockingham County Human Resources Department, 111 North Road, Brentwood, NH 03833

Applications can be found online at: rockinghamcountynh.org/careers

EQUAL EMPLOYMENT OPPORTUNITY

Mandatory post offer physical, drug and alcohol testing for new hire. Criminal records check required.